

DATE: February 7, 2011
TO: SWILSA Libraries
FROM: Karen Burns
RE: WILBOR Letters of Agreement for May 31, 2011 Enrollment

Northwest, Central, Southwest, and East Central Library Service Areas have formed a consortium to make the cost of downloadable audiobooks and eBooks affordable to member libraries. The consortium name is **WILBOR (West/Central Iowa Libraries Building Online Resources)**. This service is provided through OverDrive, a national vendor of digital content.

Staff at all four LSAs manage the project in partnership with OverDrive. Central Iowa Library Service Area (CILSA) serves as the financial agent for the **WILBOR** Consortium.

For libraries enrolled from the beginning of the consortium, service went live on June 1, 2008. A new enrollment period is now open. For this new enrollment period, service will go live on **May 31, 2011**.

CILSA is now accepting **Letters of Agreement** from libraries in all four service areas that wish to participate in the new enrollment period. Two signed **Letters of Agreement** are required, as well as the **eBook Contract Addendum. Letter I** outlines the costs and requirements of the service. **Letter II**, required by OverDrive, outlines the conditions under which the digital content is provided. The **EBook Contract Addendum** outlines the fees for the eBook side of the collection.

Please return the two signed letters of agreement—and the EBook Addendum—by March 31, 2011 to:

**WILBOR Agreements
Central Iowa Library Service Area
1210 NW Prairie Ridge Drive
Ankeny, IA 50023-1564**

We have developed a fee formula for audiobooks, scaled to the likely demand that a library will place on the collection. That formula follows, along with other pricing/invoicing details on the next page. **Please refer to the eBook Addendum for eBook fees.**

- **AUDIOBOOKS FEE FORMULA:** Annual base fee of \$300.00 plus .10 cents per annual circulation of audio books (in any format) for FY2009—2010.
- Libraries joining in this current enrollment period will be assessed a one-time \$500.00 set-up fee. **Note:** This set-up fee is assessed by OverDrive and cannot be waived or prorated.
- Libraries will be invoiced quarterly, with the initial payment due **June 30, 2011**. Alternatively, libraries may choose to pay the entire annual fee at the outset.
- The WILBOR Consortium will happily accept payments above the minimum from libraries that want to make an extraordinary contribution to this shared project.

- The current enrollment window closes on **March 31, 2011. Please return the signed letters of agreement, plus the eBook Addendum, by that date.**
- The initial commitment to the project was four years, with an option to opt out after 18 months. For libraries joining in this current enrollment period, the commitment will be adjusted to end on the same date as the current participating libraries: May 2012.

More information about WILBOR:

- OverDrive has designed a website for the WILBOR Consortium; local libraries simply link patrons to the WILBOR website: <http://wilbor.lib.overdrive.com>. Once there, patrons install free software to receive the content, and then download titles from **WILBOR's** digital library. All member libraries share access to all titles in the collection.
- The WILBOR audiobook service has been live since June 1, 2008 with a current collection of approximately 3,460 audio titles. The WILBOR eBook service has been live since December 1, 2010 with a current collection of approximately 1,540 eBook titles.
- In cooperation with OverDrive, the LSAs organize information sessions and training, all done online. Moreover, the LSAs maintain a listserv for participating WILBOR libraries, various FAQ pages, and a support website where you can find promotional materials and troubleshooting assistance.
- To learn more about OverDrive, visit their website at www.overdrive.com. Visit the WILBOR support site at <http://www.swilsa.lib.ia.us/wilbor/>

IMPORTANT DATES:

March 31, 2011: Deadline for receipt of the two signed Letters of Agreement, plus the eBook Addendum, at the CILSA office.

May 31, 2011: Service goes live for new participants.

June 30, 2011: Deadline for receipt of first payment (sent to CILSA office)

Please contact your library service area with questions about the **WILBOR** Consortium. We are excited to be able to facilitate this service and look forward to your participation! Thank You!

Signature...The WILBOR Team