

Minutes of the Meeting
Southwest Iowa Library Board of Trustees
July 5, 2011
2:00 p.m.
Adobe online classroom

Called to order 2:12 p.m. by Chair Vogel.

Statement of reason for meeting by electronic means was read; For the purpose of approval of budget for July, due to reorganization bill as yet unsigned; distance and time make it impractical for trustees to arrange for time and to travel for face-to-face meeting.

Present: Coulter, Etherington, Stone, Teget, Vogel, Weber, Administrator Burns.

Guests: No guests

Minutes of June 29 meeting (Teget/Coulter) Unanimously approved

Agenda (Coulter/Teget); unanimously approved

Bills: No bills; Burns' recommendation is to sign the checks for the equipment and mail them; returning the equipment would cause more confusion, when bill is signed; (Teget/Weber); unaimously approved.

Correspondence: Burns sent thank you note to Mary Garst, thanking her for service on the board; including Board's thanks and best wishes.

Committees and Activities: None

Old Business

a) Reorganization

Insurance update: will be invoiced for 2 months' premiums (minimum); payment not due until July 21. If cancelled before July 21 (when bill signed) then will invoice again for pro-rated amount. If bill not signed until after July 21 and policy cancelled, extra will be refunded at pro-rate.

New Business

a) Budget, July 2011. Proposed budget for July was presented (\$9,500). (Teget/Coulter); unanimously approved.

Comments: Burns noted that staff, though each working half time, will be covering full-time office hours. If bill is not signed before July 15, bills will need to be approved by the Board. Burns will send out another poll for meeting date.

(Weber/ Teget) to approve **today's minutes** as recorded by Burns during the meeting. (unanimously approved).

Adjourned 2:42 p.m. (Coulter/Teget); unanimous.

Next meeting: TBD, if necessary

Respectfully submitted,

Karen M. Burns
Recording Secretary