

Minutes of the Meeting
Southwest Iowa Library Service Area Board of Trustees
June 1, 2011
LRC, Southwestern Community College, Creston

Meeting **called to order** at 10:15 a.m. by Chair Vogel. **Present:** Coulter, Garst, Stone, Teget, Vogel, Administrator Burns. Minutes of April 2011 meeting unanimously approved (Garst/Teget). **Agenda** unanimously approved (Stone/Teget). **Bills** from April 16-May 31, 2011 in the amount of \$31,915.13 unanimously approved (Garst/Teget).

Correspondence

To: Jeff Berger, Dept of Education; information re: contracts, financial, etc., mailed May 27.

Administrative Services Report: as written; Coulter updated the Board on webhosting, and a consortium that is being formed.

Committees and Activities

Subcenter meetings. During the morning groups started development of collaborative projects. In the afternoon librarians developed list of services of an ideal District Office.

Old Business

a) Reorganization of library services. Sandy Dixon and Merri Monks of the State Library staff visited SWILSA office on May 31; chair Vogel also attended meeting. Burns shared e-mail from Sate Library asking that LSA purchase as much of a list of equipment as possible. Board discussed, noted that much of existing equipment is still working well: Sue's computer is only 6 months old and Board is reluctant to commit funding at this point due to concerns about funds and obligations still to be met. Priorities if SWILSA is going to commit funds are: printer/copier, one laptop. Garst moved, Stone seconded to authorize Burns to make decisions re: purchase of equipment that she deems necessary; unanimously approved.

b) Ellison die cut machine. Unanimous approval to permanently give NEILSA the Ellison die cut machine and extra dies (Teget/Garst).

c) Adobe Connect Public Programming classroom. Unanimously approved assigning the meeting license to Clarinda Public Library, with the director as named organizer (Teget/Garst).

New Business

a) Budget revisions. If equipment is purchased per the State Library's request, money will be moved from Special Projects to Technology/Hardware; unanimously approved (Teget/Stone)

b) SW Iowa Advisory Council. Proposed council and membership; add a trustee representative, and other interested parties may also attend. Burns unanimously authorized to form a council, which includes a trustee (Teget/Garst).

c) Administrator evaluation will be conducted at June 20 meeting.

Meeting adjourned at 11:45 a.m.

Next meeting: June 20, 2011 10:00 a.m. LRC, Southwestern Community College

Respectfully submitted,

Karen M. Burns
Recording secretary